

Minutes of the Dersingham Parish Council meeting held on 27th March 2023 at 7pm in the Dersingham Village Centre

Councillors present: Coral Shepherd (Chairman), Brian Anderson (Vice Chairman) (Left 8.12pm) Robert Frost, Dane Hipkin, John Houston, Martin Noble, Mike Shepherd, Jordan Stokes (arrived 7.40pm), and Ann Watkins

Also present: Karen Orgill (Business Manager). Geraldine Scanlon (Assistant Business Manager – Minute taker) Borough Councillor Judy Collingham (Left at 7.25pm)
1 Member of the public (Left at 7.10pm)

14238 Apologies for absence

Apologies were received from Cllrs Robert Anderson, Tony Bubb, Valerie Brundle and Dennis Wright

14239 Declarations of interest and request dispensations by Councillors in any of the agenda items listed – None Received.

14240 Open forum for public participation –

A Parishioner raised his concerns regarding the notice served on Dersingham Post Office, this states the postmen will no longer work and sort at Dersingham and will be transferred to King's Lynn sorting office. This would mean a considerable cut in wages to those that run the post office. The Parishioner advised he had written to the Local MP James Wild but had received no response to date. After discussion it was agreed for the Parishioner to supply the Parish Council with various statistics to enable them to write to the local MP expressing concerns. Individuals are also urged to write expressing their concerns.

14241 To receive a verbal report from the Norfolk County Councillor

Cllr Stuart Dark was not present.

The Chairman stated at the previous Full Council meeting Cllr Dark had agreed to make enquiries regarding the litter along the A149, a litter pick has since been carried out

14242 To receive a verbal report from the Borough Councillor

Cllr J Collingham reported the following:

Cllr Bubb was unable to attend this evening's meeting as he was at a Borough Council meeting.

She had cleared litter from around the Sports Ground and had to pay at the recycling centre to dispose of the rubbish and asked if the litter collected after the litter pick on the 8th May would be collected by the Borough Council. Cllr C Shepherd confirmed the rubbish would be collected. Cllr M Noble advised he would speak to Mr Hornigold from the Internal Drainage Board to enquire who would be able to assist with the removal of a washing machine from the dyke running along the sports field

Work is continuing with the regeneration projects for the Borough Council particularly the waterfront regeneration.

14243 Finance

(a) To approve Payments for March 23

Cllr C Shepherd advised the payments lists were circulated and available on Sharepoint.

She reminded councillors that payment to UK PowerNetwork has to be made prior to the works starting.

An additional payment to Clanpress, for the Village Voice, for £2302.00 needs approval.

Cllr M Shepherd queried the insurance amount shown on the Vikings Invoices.

The Business Manager said she will investigate the charges.

It was resolved to approve the payments

(b) Current Financial Position (Financial Budget Comparison (FBC) and Reserves Report)

The Financial Budget Comparison and Reserves Report had been circulated

Cllr M Shepherd said a revised Reserves list had been circulated that day which shows the Covid Reserves closed and the funds transferred to the Project Reserves.

(c) Internal Audit Controllers Quarterly (IAC) Report – January 23 to March 23

Cllr C Shepherd advised there was no IAC Report as the checks cannot be completed until the end of March 23. The item was deferred until April's Full Council meeting

14244 Minutes

(a) Full Council and Precept Setting meeting 30th January 2023.

(i) To approve the minutes

Cllr B Anderson felt the Wash Barrage should be a more prominent subject for discussion. Cllr C Shepherd agreed and said it will be added to the next Full Council agenda.

It was resolved to approve the Chairman signs the Minutes as a true and accurate record

(ii) Action points

Action points were discussed and those completed removed.

(b) Minutes of the Communications Committee Meeting 2nd March 2023

Cllr C Shepherd advised there were no recommendations for Full Council.

(c) Minutes of the Environment Committee Meeting 6th March 2023

Cllr R Frost advised the recently purchased oak tree has now been planted by the Village Sign.

New "No Dogs" signage has been ordered to be placed outside the playground, along Bank Road.

(d) Minutes of Finance & Administration Committee Meeting 13th March 2023

Cllr M Shepherd advised there were no recommendations to bring to Full Council. He advised that most Councillors are now able to access Sharepoint,

Cllr Hipkin asked if there was an update regarding the safety anchorage points on the roof of the Village Centre. Cllr C Shepherd advised the contractor had cancelled the arranged meeting, and another date has not been set at present.

(e) Staffing Committee 20th March 2023
Staffing Committee had agreed to make the Business Manager a permanent member of staff after completing her probationary period.

14245 Planning applications and determinations

Applications:

22/02307/F Two storey rear extension to dwelling at 6 Pansey Drive, Dersingham – **No objections**

Determinations:

22/00277/SU Mast Telecom – - 71 Station Road Dersingham Norfolk -
Notification: Proposed Upgrade to existing radio base station
Consent not required – 9th March 2023

14246 Chairman's Report

The Chairman reported that the Borough Council had awarded us a grant of £5800.00 for the replacement of the street light columns on Glebe Road. The order for this work has now been placed. She also reported that for the first grant for the replacement of 5 concrete columns, work has been completed for 3 columns. Part payment of the grant was made within 40 minutes of the claim being made. Compliments to the Borough Council staff for their efficiency. The money will be placed in the Project Reserve next week.

The CIL grant applied for by Dersingham VA Primary & Nursery school for a new library has been agreed.

14247 Business Managers Report

A parishioner had emailed and supplied pictures of a den in bypass woods and the landowner had been made aware of the situation.

14248 HM The King's Coronation Saturday 6th May 2023 – Village events

Cllr C Shepherd reported the following:

The Parish Councils "seeKINGS" event previously suggested has now been cancelled and replaced with a "SeeKINGS" quiz, that takes place throughout the coronation weekend. It involves 75 questions and has a cash prize of £75.00. Forms will be available from the Post Office and the Parish Council Website. On the morning of Mnday 8th we will be arranging a litter pick around the village as part of the Big Help Out day.

In the afternoon we will be hosting a Fancy Dress Competition for children aged between 5 and 10, with book tokens as a proposed prize for winners.

The church service is to be held Sunday 7th May at 6.00pm

14249 Formal adoption of the revised hiring policy of the recreation ground.

The Chairman reminded Councillors that in the past she had advised everyone about the Dersingham Recreation Ground Charity. It had been transferred to the Parish Council in 1920 and the PC is the sole trustee. and this means that an annual meeting of trustees is required. The Chairman proposed a separate meeting be held at 6.15pm, prior to the Full Council meeting on 24th April 2023, charity trustee meetings are not held in public so this meeting would be held excluding press and public. It was resolved to approve the proposal.

Cllr Bubb had previously raised the issue of banning the use of sky lanterns etc on Parish Council land, and it had been agreed to update the hiring policy for the recreation ground. The Business Manager has now amended the policy and circulated it to Councillors. Cllr C Shepherd proposed the amended policy be adopted. It was resolved to approve the proposal.

14250 Correspondence

13.1 Speeding Traffic on Sandringham Road.

Cllr C Shepherd advised Cllr Dark had agreed to look into the issue of speeding along Sandringham Road at the previous Full Council meeting, however no update has been received to date.

Councillors discussed possibilities of dealing with speeding throughout the village. It was agreed the item be deferred to the next Environment Committee meeting.

14251 Open meeting to allow Public Participation. – No public were present

14252 Items for inclusion on the next agenda.

The Wash Barrage

14253 Date of next meeting – Monday 24th April 2023, 6.15pm Dersingham Recreation Ground Trustee meeting.
7.00pm Full Council meeting Garden Room.

The meeting was placed in closed session at 8.07pm

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: “That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

14254 Leases Update

(a) Update on Sports Ground Lease

Cllr C Shepherd advised she is to attend a meeting with the Solicitor to discuss the redrafted underlease.

A complaint had been made by a member of the public to the Borough Council regarding the gazebo erected outside the pavilion on the sports ground. that Planning permission was required. The relevant parties had been informed and it is understood that the gazebo will be removed.

(b) Update on Queen Elizabeth II Jubilee Hall Lease

The Social Club had requested copies of correspondence from the Parish Council concerning the lease and the rent , these have now been supplied. The newly formed committee are due to meet Tuesday 28th March.

With no further business the meeting closed at 8.25pm

Action points from the Parish Council meeting held 26th September 2022:
Business Manager

- To arrange to become a signatory on the main bank account.