

**MINUTES OF MEETING OF
THE RECREATION/ENVIRONMENT COMMITTEE
held on Monday 19 November 2018 at 19:00
at The Loft, Dersingham Village Centre**

Present : Cllr B Anderson, Cllr C Shepherd, Cllr B Hopkins, Cllr V Brundle & Cllr J Houston

In Attendance The Clerk & Cllr R Frost.

49 Election of Chair

It was resolved for Cllr B Anderson to be Chair of the Recreation/Environment Committee.

50. Election of Vice Chair

It was resolved for Cllr C Shepherd to be Vice Chair of the Recreation/Environment Committee.

51 Apologies

It was resolved to accept apologies from Cllr A Bubb.

52 Declarations of Interest

None received.

53 Terms of Reference

The Clerk had handed round terms of reference from Recreation and Environment Committee when separate. **It was resolved for Cllr Anderson to make the two into one and to circulate to the whole committee.**

54 Rangers

Cllr Anderson advised that the main thing at this present time is all the fallen leaves mushing down and making pavements slippery especially around the Church and opposite the Newsagents **It was resolved for the Clerk to report.**

55 Current Financial Position

The Clerk handed round a budget sheet. Currently all spending needs to go through Full Council.

56. Setting the Precept

a. Grasscutting Contract.

It was resolved not to undertake anything on the grasscutting contract before the next meeting to allow for Mr M Shepherd to updates maps with the information he is trying to obtain from the Borough and County Councils.

b. Budget Setting

Please see attached sheet. **It was resolved for the Clerk to try and obtain if there will be any increase in dog bin emptying.**

57 Areas of Responsibility

(a) Bus Shelters/Bus Stop

Nothing to report.

(b) **Streetlights**

Cllr C Shepherd advised that there may be some columns that need replacing in the near future. Survey may be required by Streetlight Maintenance Contractor.

(c) **Grasscutting**

Recreation has another year on their contract Cllr Brundle advised that the contractor is not cutting up to the fence and the edges are looking stabby. **It was resolved for the Clerk to take up with the Contractor.**

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

Nothing to report.

(f) **Seats and Benches**

Cllr Brundle advised that the currently contractor undertaking the Memorial Garden has been strimming the brick weave and had damaged the legs of the metal bench in the War Memorial Garden. **It was resolved for the Clerk to take up with the Contractor.**

(g) **Dog waste bins/sponsorship –**

The Clerk to undertake the sponsorship to start from January. **It was resolved for the Clerk to undertake.**

(h) **Footpaths and Walkways.**

The Clerk advised that with the possible collapse of the Task Force it might be necessary for more work to be needed on the footpaths. Most are the responsibility of NCC but they only have a duty to cut down once every five years.

(i) **Tree Warden**

Cllr Anderson said that as Tree Warden he had nothing to report. Cllr C Shepherd advised that she had been asked as a former Tree Inspector to look at the Lime Tree in the garden of the neighbour to the centre. Cllr Shepherd advised that it is around 22 metres tall and the tree is split into three branches. The Stem has died back and a branch is overhanging the road. The tree needs to be pollarded. This will possibly require a road closure. It is hoped that this can come out of the Environment Budget and not the Dersingham Centre Budget. **It was resolved for the Clerk to obtain quotes to get this work undertaken and then take to Full Council to see if the environment tree budget can be used.**

(j) **General Village Environment –**

Nothing to report.

58. Mapping

Cllr C Shepherd advised that Cllr M Shepherd should be in a position to give a demonstration of the mapping system in the New Year.

59 The Warren

Cllr Anderson advised that the grasscutting was expensive and other ways need to be looked at. The Clerk advised that it was expensive because the Committee wanted the cuttings removed and these had to be taken to King's Lynn. Cllr Anderson said he was still waiting to hear regarding moving the bund but was still waiting for Cllr Davey to undertake the levels etc.

60 Parish Partnership Scheme

No scheme to be undertaken this time round.

61 Risk Assessments

The Clerk advised that this was a standard agenda item, but she had nothing to report. Cllr C Shepherd advised that The Warren need to be risk assessed.

62 Recreation area

a) Playground Inspection Reports. The Clerk advised that she was concerned that these were not being undertaken as she had asked for them on several occasions and the Assistant has always advised that she has them in draft. The Clerk concerned as nothing is ever reported this was not usually the case and no reports are present in the file. Cllr Brundle advised that she was willing to undertake again if the Council so wished. **It was resolved for this item to be taken up with staffing as this needs to be achieved and was concerned that the Assistant did not have adequate time.**

b) Lighting. The Clerk advised that this was an item as at one point there was a discussion regarding getting lights on the Recreation Ground. **It was resolved for this item to be removed from the agenda.**

63 Village Festivities

b) Christmas Fayre/Light Switch On

This has been set for the 2 December from 3.00pm to 6.00pm with the lights switch on at 5:30pm. Cllr Brundle asked to see all the documentation regarding the catering firm. The Clerk advised that Councillors cannot fight other peoples battles. The Clerk advised that Mr Blackwell will make sure that all stalls etc are well looked after and copies of insurance, risk assessments, method statements will be in place.

64. Correspondence –

None received.

65. Items for the Website.

Nothing at this time but due to no noticeboard please make sure that the agenda is on the website and facebook if possible.

66. Items for inclusion at next Meeting

Same agenda. Minus item 1, 2 & 14b to be removed.

67. Date, time and venue of next meeting

Monday 10 December 2018 at 7.00pm in The Loft, Dersingham Village Centre.

With no further business the meeting was closed at 20:25am.