

Minutes of the Meeting of the Finance & Administration Committee held on Monday 9 December 2019 at 7.00pm in The Loft, Dersingham Centre, Dersingham

Present: Cllr M Shepherd, Cllr B Hopkins & Cllr B Anderson

In attendance: Sarah Bristow (Clerk)

512 Apologies for absence

It was resolved to accept apologies from Cllr D Murrell.

513 Declarations of interest

No declarations of interest.

514 Minutes of the Finance Committee Meeting held on the 11 November 2019. It was resolved for the minutes to be signed by the Chair as a true and accurate record.

515 Matters Arising from the Minutes

501A Cllr Shepherd asked the Clerk if she had achieved an update regarding replacing the contract for the mobile telephone. The Clerk handed round a quote. **It was resolved for the Clerk to check out the signal by borrowing a mobile of someone on that network to make sure there was adequate coverage.**

516 Current Financial Position The Clerk had previously sent round the reports.

- a) **Whole Council Budgets.** Cllr Shepherd handed round his internal audit check findings. Cllr Shepherd still had concerns regarding Utility Warehouse bills being on the unpresented cheque list. **It was resolved for the Clerk to investigate.** Cllr Shepherd was still not happy that he was unable to get an up to date statement regarding the NS&I. The Clerk thought that Cllr Shepherd had agreed to put a payment of one pound into the account and then take out three months later so that quarterly statements would be achieved. Cllr Shepherd advised that he was not convinced that on-line banking could not be achieved even if it meant opening a new account. The Clerk confirmed with Cllr Anderson that an attempt had been made to get the Clerk on-line access last year and the access was denied as the account was not used enough. The Clerk advised that with such a small amount in the account and interest rates it would be appropriate to close the account and transfer the money into the Barclays premium account. **It was resolved for the Clerk to re-investigate on-line banking.**
- b) **Aged Debtors.** The Clerk advised that there was currently only one.
- c) **Reserves.** Cllr Shepherd advised that he was concerned with regards to the amount of reserves in the Dersingham Centre budget and has found out that one credit and one payment were not taken off the reserve last year. **It was resolved for the Clerk to investigate.**
- d) **VAT.** The Clerk advised that all the VAT was claimed up to the end of September and had been received.

517. 2020/21 Precept Planning

- a) **Letter from Borough Council.** The Clerk advised that the Tax Base was 1789 and the Community Support Grant was £1281 for 2020/21.
- b) **Outturn Report** Cllr Shepherd and the Clerk handed round their version of the Outturn Report. (Please see updated version attached). The Committee studied the budget proposals line by line area of responsibility of the Committees. The use of Section 137 was discussed and also the need to use the Grant Award Policy and Forms.

518 Accounting Processes

Cllr Shepherd handed round an updated version of the paper he sent round for discussion at the last meeting. Cllr Shepherd asked regarding what was needed to go to Full Council regarding the quarterly checks. The Clerk advised that the Councillor in charge of internal control would usually undertake the checks sign the bank reconciliations and then issue a report to Full Council on a quarterly basis. Cllr Shepherd asked regarding the payment approval lists and having separate lists for Direct Debits and one-off Payments. The Clerk advised that she had achieved this at the last meeting. The Clerk advised that she needed to study in more detail. **It was resolved for Cllr Shepherd to go over with the Clerk and this item to be brought back to the next meeting and also for all Committee Members to contact Cllr Shepherd with any comments regarding the report.**

519 Internal Audit – update

- a) **Audit Report Action Plan.** Cllr Shepherd advised that the Internal Auditor had produced an updated action plan with his comments and updated target dates. He had also produced a modified version of the Risk Assessment draft. Cllr Shepherd advised that he still felt there were points to add and change regarding this. The draft risk register and updated action plan have been circulated to Committee members and the Clerk for Comments. **It was resolved for the Committee and the Clerk to look at in detail and report back to the next meeting.**

Banking. Cllr Shepherd asked for an update on the banking situation. The Clerk advised that it was now in the hands of the higher level mandate team. She had chased but had received nothing further. Cllr Shepherd advised that it is not good enough and the Clerk must take a more active part in getting this sorted. **It was resolved for the Clerk to chase on a higher level.**

520 Dersingham Centre Updates

- a) **Liaison Group** Cllr Shepherd advised that the group had not met.
- b) **Leases and Licences.** Cllr Shepherd advised that these were moving but very slowly at the moment.

521 Correspondence Received

a) Letter from Valuation Office. Cllr Shepherd advised that this was the same letter and an update from last year. **It was resolved for the Clerk and Cllr Shepherd to complete before the Christmas Break.**

b) Subscription Notice from CPRE. The Clerk advised that it was now due for renewal. **It was resolved to renew the subscription for £36.00 and for the Clerk to add to this month's payment run.**

522 Items for inclusion at the next Full Meeting.

Same Agenda

523 Items for inclusion on the website.

Nothing to be included.

524 Date and time of next meeting

Monday 13 January 2020 at 7.00pm At Dersingham Village Centre.

With no further business the meeting closed at 9.05pm.

Financial Statement - Cashbook

Statement between 01/04/19 and 30/11/19 inclusive.

Balances at the start of the year

Ordinary Accounts

Barclays Current + Stepsaver Account	£118,970.81
National Savings Bank	£8,842.96
Petty Cash	£30.00

Loan Made Accounts

Dersingham Sports Ground Management Comm	£0.00
Total	£127,843.77

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
100 Precept	46,984.00	0.00	46,984.00
101 Council Support Grant	1,661.00	0.00	1,661.00
105 DVSC Rent	0.00	0.00	0.00
110 Interest BP	356.18	0.00	356.18
115 Interest National Savings	0.00	0.00	0.00
130 Sports Ground Rent	0.00	0.00	0.00
135 VAT Rebate	3,961.68	0.00	3,961.68
140 Misc	280.50	56.10	336.60
145 Printing	100.26	20.05	120.31
Council Total	53,343.62	76.15	53,419.77
Communications			
605 Advertisement Village Voice	12,322.03	2,464.41	14,786.44
610 Village Voice Subscriptions	7.08	1.42	8.50
620 Precept	1,300.00	0.00	1,300.00
Communications Total	13,629.11	2,465.83	16,094.94
Council - Grants			
200 Precept	10,100.00	0.00	10,100.00
Council - Grants Total	10,100.00	0.00	10,100.00
Environment			
400 Dog Bin Sponsorship	700.00	140.00	840.00
405 NCC Partnership Scheme	0.00	0.00	0.00
410 Misc	0.00	0.00	0.00
415 Precept	19,910.00	0.00	19,910.00
420 Bus Stop Donation	1,200.00	0.00	1,200.00
Environment Total	21,810.00	140.00	21,950.00
Recreation			
500 Grants	0.00	0.00	0.00
515 Income from Events	0.00	0.00	0.00
520 Fundraising	0.00	0.00	0.00
525 Recreation Events	0.00	0.00	0.00
540 Precept	6,875.00	0.00	6,875.00
Recreation Total	6,875.00	0.00	6,875.00
Dersingham Centre			
700 Fundraising Activities	0.00	0.00	0.00
710 Precept	20,756.00	0.00	20,756.00

Financial Statement - Cashbook

Statement between 01/04/19 and 30/11/19 inclusive.

715 Brick Sponsorship	0.00	0.00	0.00
720 Brick/Roof Tile Donation	0.00	0.00	0.00
725 Corporate Sponsorship	0.00	0.00	0.00
730 The Big Lottery	0.00	0.00	0.00
735 Grants	0.00	0.00	0.00
740 Public Works Loan	0.00	0.00	0.00
745 Light Donation	0.00	0.00	0.00
Dersingham Centre Total	20,756.00	0.00	20,756.00

Staffing

300 Precept	45,075.00	0.00	45,075.00
Staffing Total	45,075.00	0.00	45,075.00

Skatepark

900 Skatepark Donations	0.00	0.00	0.00
Skatepark Total	0.00	0.00	0.00

CIL

1000 CIL Income	0.00	0.00	0.00
CIL Total	0.00	0.00	0.00

Project Reserves

950 Project Reserves	0.00	0.00	0.00
Project Reserves Total	0.00	0.00	0.00

Total Receipts	171,588.73	2,681.98	174,270.71
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PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
1000 Chairman's Allowance	45.00	0.00	45.00
1005 Councillors Expenses	0.00	0.00	0.00
1010 Councillor Training	285.50	22.00	307.50
1015 Insurance	2,798.67	0.00	2,798.67
1020 Audit Fees	3,600.00	720.00	4,320.00
1025 Subscriptions	798.54	0.00	798.54
1030 Section 137 Payments	137.00	0.00	137.00
1035 Office Rent	0.00	0.00	0.00
1040 Office Equipment/Maintenance	92.21	17.44	109.65
1045 Telephones/Broadband	478.96	95.76	574.72
1050 Postage	0.00	0.00	0.00
1055 Stationery	38.10	4.75	42.85
1060 Room Hire	0.00	0.00	0.00
1065 Legal Fees/Land Registration	0.00	0.00	0.00
1070 Sports Ground Rent	1,200.00	0.00	1,200.00
1075 VAT	0.00	0.00	0.00
1080 Office Cleaning	0.00	0.00	0.00
1085 Election Expenses	51.71	0.00	51.71
1105 De-Fib Maintenance	0.00	0.00	0.00
1110 Loan Repayment-Capital	5,926.37	0.00	5,926.37
1111 PWL-Interest	7,793.22	0.00	7,793.22
1115 Councillor Mileage	0.00	0.00	0.00
1120 Overpayment-Refund	0.00	0.00	0.00
1125 Bank Charges	91.81	0.00	91.81

Financial Statement - Cashbook

Statement between 01/04/19 and 30/11/19 inclusive.

1130	1,351.36	227.79	1,579.15
Software/Subscriptions/Licensing/Maintenance			
1135 IT Hardware Leases	579.06	115.80	694.86
1140 IT Support & Maintenance	0.00	0.00	0.00
1145 New Replacement IT Hardware	0.00	0.00	0.00
1150 General Administration	0.00	0.00	0.00
1155 DVSC Contingency Fund	0.00	0.00	0.00
1160 Printing Costs	442.35	88.46	530.81
1165 Other Councils Training	280.50	0.00	280.50
Council Total	25,990.36	1,292.00	27,282.36
Communications			
6000 Dersingham Data	0.00	0.00	0.00
6005 Village Voice	6,669.00	0.00	6,669.00
6010 Village Voice Live	0.00	0.00	0.00
6015 Postage Village Voice	0.00	0.00	0.00
6020 Village Voice Editor Honorarium	500.00	0.00	500.00
6025 Public Noticeboards	0.00	0.00	0.00
6030 Website	0.00	0.00	0.00
Communications Total	7,169.00	0.00	7,169.00
Council - Grants			
2000 Sport Ground Management	5,500.00	0.00	5,500.00
2005 Churchyard	2,400.00	0.00	2,400.00
2010 Community Car Scheme	0.00	0.00	0.00
2015 Minor Grants	350.00	0.00	350.00
2020 DVCA Grant	0.00	0.00	0.00
Council - Grants Total	8,250.00	0.00	8,250.00
Environment			
4000 Cleaning Contract	1,503.48	4.70	1,508.18
4005 Dog Bins	0.00	0.00	0.00
4010 Dog Bin Advertising	25.99	5.20	31.19
4015 Dog Bin Emptying	0.00	0.00	0.00
4020 Grasscutting/Verge Maintenance	3,026.00	605.20	3,631.20
4025 Floral Enhancements	0.00	0.00	0.00
4030 Taskforce	9.16	1.83	10.99
4035 Street Lighting Energy	1,680.09	291.96	1,972.05
4040 Streetlight Maintenance	789.56	157.92	947.48
4045 Streetlight Repair/Survey/New	0.00	0.00	0.00
4050 Seats/Benches	0.00	0.00	0.00
4055 Village Sign	0.00	0.00	0.00
4060 Bus Shelters	0.00	0.00	0.00
4065 Footpaths/PROW	80.50	0.00	80.50
4070 Trees	0.00	0.00	0.00
4075 Litterbins	0.00	0.00	0.00
4080 General Maintenance	30.00	0.00	30.00
4085 Parish Partnership Scheme	0.00	0.00	0.00
4090 War Memorial Gardens Planting	0.00	0.00	0.00
4095 War Memorial Maintenance	519.90	87.98	607.88
4100 War Memorial	45.82	9.16	54.98
4105 Bus Stop	1,200.00	0.00	1,200.00

Financial Statement - Cashbook

Statement between 01/04/19 and 30/11/19 inclusive.

Environment Total	8,910.50	1,163.95	10,074.45
Recreation			
5000 Recreation Water	23.46	0.00	23.46
5005 Recreation Ground Electricity	48.00	0.00	48.00
5010 Playground Equipment - New	0.00	0.00	0.00
5015 Playground Equipment - Maintenance	0.00	0.00	0.00
5020 Playground Inspection	114.00	22.80	136.80
5025 Recreation Ground Maintenance	0.00	0.00	0.00
5030 Recreation Ground Grasscutting	403.52	80.72	484.24
5045 Recreation Events	0.00	0.00	0.00
5050 Children's Activities	0.00	0.00	0.00
5055 Christmas Activities	0.00	0.00	0.00
5060 Funday	0.00	0.00	0.00
Recreation Total	588.98	103.52	692.50
Dersingham Centre			
7000 Survey	0.00	0.00	0.00
7005 Drawings & Plans	0.00	0.00	0.00
7010 Misc Expenditure	0.00	0.00	0.00
7015 Fundraising Activities	45.00	9.00	54.00
7020 Consultation & Events	0.00	0.00	0.00
7025 Development Costs	9.52	1.91	11.43
7030 Administration & Legal Fees	1,950.00	390.00	2,340.00
7035 Hub Light	0.00	0.00	0.00
7040 Main Contract Final Payment	16,500.00	3,300.00	19,800.00
7045 Building Maintenance	1,364.28	272.86	1,637.14
7050 Car Park Maintenance	0.00	0.00	0.00
7055 Landscaped Area Maintenance	0.00	0.00	0.00
7060 Planned Works	12,695.18	2,520.76	15,215.94
7065 Review Expenses	210.00	0.00	210.00
Dersingham Centre Total	32,773.98	6,494.53	39,268.51
The Warren			
8000 Warren Expenditure	1,309.00	261.80	1,570.80
The Warren Total	1,309.00	261.80	1,570.80
Staffing			
3000 Salaries	22,623.47	0.00	22,623.47
3005 Employers N. I.	1,399.02	0.00	1,399.02
3010 SSP/SMP	0.00	0.00	0.00
3015 Pension Contribution	5,191.45	0.00	5,191.45
3020 Employment Services	270.00	54.00	324.00
3025 Staff Training	49.50	0.00	49.50
3035 Staff Mileage	0.00	0.00	0.00
3040 SLCC Subs	0.00	0.00	0.00
Staffing Total	29,533.44	54.00	29,587.44
Skatepark			
9000 Skatepark Project	0.00	0.00	0.00
Skatepark Total	0.00	0.00	0.00
CIL			
10000 Cil Expenditure	0.00	0.00	0.00

Financial Statement - Cashbook

Statement between 01/04/19 and 30/11/19 inclusive.

CIL Total	0.00	0.00	0.00
Project Reserves			
9500 Project Reserves	0.00	0.00	0.00
Project Reserves Total	0.00	0.00	0.00
Total Payments	114,525.26	9,369.80	123,895.06

Closing Balances

Ordinary Accounts

Barclays Current + Stepsaver Account	£169,346.46
National Savings Bank	£8,842.96
Petty Cash	£30.00

Loan Made Accounts

Dersingham Sports Ground Management Comm	£0.00
Total	£178,219.42

Uncleared and Unpresented effects

Barclays Current + Stepsaver Account	-£47.59
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Statement Closing Balances

Ordinary Accounts

Barclays Current + Stepsaver Account	£169,394.05
National Savings Bank	£8,842.96
Petty Cash	£30.00

Loan Made Accounts

Dersingham Sports Ground Management Comm	£0.00
Total	£178,267.01

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Council Income						
100	Precept	£179,648.00	£46,984.00	£46,984.00	£0.00	£0.00
101	Council Support Grant	£3,072.00	£1,661.00	£1,661.00	£0.00	£1,281.00
105	DVSC Rent	£420.00	£0.00	£0.00	£0.00	£0.00
110	Interest BP	£412.61	£15.00	£356.18	£341.18	£225.00
115	Interest National Savings	£103.08	£10.00	£0.00	-£10.00	£10.00
130	Sports Ground Rent	£5.00	£5.00	£0.00	-£5.00	£5.00
135	VAT Rebate	£228,142.35	£0.00	£3,961.68	£3,961.68	£0.00
140	Misc	£2,320.41	£0.00	£280.50	£280.50	£0.00
145	Printing	£0.00	£0.00	£100.26	£100.26	£0.00
Total Income		£414,123.45	£48,675.00	£53,343.62	£4,668.62	£1,521.00
Expenditure						
1000	Chairman's Allowance	£213.57	£200.00	£45.00	£155.00	£200.00
1005	Councillors Expenses	£0.00	£150.00	£0.00	£150.00	£150.00
1010	Councillor Training	£300.00	£1,000.00	£285.50	£714.50	£1,000.00
1015	Insurance	£2,844.22	£3,000.00	£2,798.67	£201.33	£3,000.00
1020	Audit Fees	£1,785.00	£2,500.00	£3,600.00	-£1,100.00	£2,500.00
1025	Subscriptions	£855.59	£1,100.00	£798.54	£301.46	£1,100.00
1030	Section 137 Payments	£55.50	£100.00	£137.00	-£37.00	£100.00
1035	Office Rent	£4,353.55	£0.00	£0.00	£0.00	£0.00
1040	Office Equipment/Maintenance	£3,263.69	£350.00	£92.21	£257.79	£350.00
1045	Telephones/Broadband	£1,138.47	£750.00	£478.96	£271.04	£750.00
1050	Postage	£24.36	£50.00	£0.00	£50.00	£50.00
1055	Stationery	£293.64	£200.00	£38.10	£161.90	£200.00
1060	Room Hire	£140.00	£0.00	£0.00	£0.00	£0.00
1065	Legal Fees/Land Registration	£0.00	£200.00	£0.00	£200.00	£200.00
1070	Sports Ground Rent	£1,200.00	£1,200.00	£1,200.00	£0.00	£1,200.00
1075	VAT	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
1080	Office Cleaning	£231.00	£0.00	£0.00	£0.00	£0.00
1085	Election Expenses	£0.00	£500.00	£51.71	£448.29	£500.00
1105	De-Fib Maintenance	£0.00	£250.00	£0.00	£250.00	£250.00
1110	Loan Repayment-Capital	£7,539.90	£18,000.00	£5,926.37	£12,073.63	£18,000.00
1111	PWL-Interest	£0.00	£0.00	£7,793.22	-£7,793.22	£0.00
1115	Councillor Mileage	£0.00	£75.00	£0.00	£75.00	£75.00
1120	Overpayment-Refund	£420.00	£0.00	£0.00	£0.00	£0.00
1125	Bank Charges	£54.02	£350.00	£91.81	£258.19	£350.00
1130	Software/Subscriptions/Licensing /Maintenance	£240.00	£1,500.00	£1,351.36	£148.64	£1,500.00
1135	IT Hardware Leases	£0.00	£800.00	£579.06	£220.94	£800.00
1140	IT Support & Maintenance	£0.00	£800.00	£0.00	£800.00	£800.00
1145	New Replacement IT Hardware	£0.00	£1,000.00	£0.00	£1,000.00	£1,000.00
1150	General Administration	£0.00	£9,000.00	£0.00	£9,000.00	£9,000.00
1155	DVSC Contingency Fund	£0.00	£5,000.00	£0.00	£5,000.00	£5,000.00
1160	Printing Costs	£98.89	£600.00	£442.35	£157.65	£600.00
1165	Other Councils Training	£0.00	£0.00	£280.50	-£280.50	£0.00
Total Expenditure		£25,051.40	£48,675.00	£25,990.36	£22,684.64	£48,675.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Communications						
Income						
605	Advertisement Village Voice	£14,623.97	£16,000.00	£12,322.03	-£3,677.97	£16,000.00
610	Village Voice Subscriptions	£39.20	£0.00	£7.08	£7.08	£0.00
620	Precept	£0.00	£1,300.00	£1,300.00	£0.00	£1,300.00
Total Income		£14,663.17	£17,300.00	£13,629.11	-£3,670.89	£17,300.00
Expenditure						
6000	Dersingham Data	£0.00	£0.00	£0.00	£0.00	£0.00
6005	Village Voice	£14,940.00	£15,500.00	£6,669.00	£8,831.00	£14,000.00
6010	Village Voice Live	£0.00	£0.00	£0.00	£0.00	£0.00
6015	Postage Village Voice	£0.00	£50.00	£0.00	£50.00	£50.00
6020	Village Voice Editor Honorarium	£0.00	£1,000.00	£500.00	£500.00	£1,000.00
6025	Public Noticeboards	£0.00	£350.00	£0.00	£350.00	£350.00
6030	Website	£300.00	£400.00	£0.00	£400.00	£400.00
Total Expenditure		£15,240.00	£17,300.00	£7,169.00	£10,131.00	£15,800.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Council - Grants						
Income						
200	Precept	£0.00	£10,100.00	£10,100.00	£0.00	£10,100.00
Total Income		£0.00	£10,100.00	£10,100.00	£0.00	£10,100.00
Expenditure						
2000	Sport Ground Management	£5,500.00	£5,500.00	£5,500.00	£0.00	£5,500.00
2005	Churchyard	£3,600.00	£3,600.00	£2,400.00	£1,200.00	£3,600.00
2010	Community Car Scheme	£500.00	£500.00	£0.00	£500.00	£500.00
2015	Minor Grants	£0.00	£500.00	£350.00	£150.00	£500.00
2020	DVCA Grant	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure		£9,600.00	£10,100.00	£8,250.00	£1,850.00	£10,100.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Environment Income						
400	Dog Bin Sponsorship	£0.00	£600.00	£700.00	£100.00	£600.00
405	NCC Partnership Scheme	£0.00	£0.00	£0.00	£0.00	£0.00
410	Misc	£0.00	£0.00	£0.00	£0.00	£0.00
415	Precept	£0.00	£19,910.00	£19,910.00	£0.00	£0.00
420	Bus Stop Donation	£0.00	£4,000.00	£1,200.00	-£2,800.00	£0.00
Total Income		£0.00	£24,510.00	£21,810.00	-£2,700.00	£600.00
Expenditure						
4000	Cleaning Contract	£1,755.99	£2,000.00	£1,503.48	£496.52	£2,000.00
4005	Dog Bins	£0.00	£100.00	£0.00	£100.00	£100.00
4010	Dog Bin Advertising	£0.00	£60.00	£25.99	£34.01	£60.00
4015	Dog Bin Emptying	£2,804.88	£3,000.00	£0.00	£3,000.00	£3,000.00
4020	Grasscutting/Verge Maintenance	£3,198.20	£3,300.00	£3,026.00	£274.00	£3,300.00
4025	Floral Enhancements	£0.00	£0.00	£0.00	£0.00	£0.00
4030	Taskforce	£21.88	£0.00	£9.16	-£9.16	£0.00
4035	Street Lighting Energy	£1,688.39	£2,000.00	£1,680.09	£319.91	£3,000.00
4040	Streetlight Maintenance	£1,161.16	£1,500.00	£789.56	£710.44	£1,250.00
4045	Streetlight Repair/Survey/New	£0.00	£2,000.00	£0.00	£2,000.00	£2,000.00
4050	Seats/Benches	£0.00	£100.00	£0.00	£100.00	£100.00
4055	Village Sign	£2,112.00	£0.00	£0.00	£0.00	£0.00
4060	Bus Shelters	£65.00	£250.00	£0.00	£250.00	£250.00
4065	Footpaths/PROW	£0.00	£100.00	£80.50	£19.50	£100.00
4070	Trees	£1,680.00	£2,000.00	£0.00	£2,000.00	£2,000.00
4075	Litterbins	£0.00	£0.00	£0.00	£0.00	£0.00
4080	General Maintenance	£213.50	£2,000.00	£30.00	£1,970.00	£1,500.00
4085	Parish Partnership Scheme	£0.00	£0.00	£0.00	£0.00	£0.00
4090	War Memorial Gardens Planting	£0.00	£100.00	£0.00	£100.00	£100.00
4095	War Memorial Maintenance	£762.00	£1,250.00	£519.90	£730.10	£1,250.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
4100	War Memorial	£0.00	£0.00	£45.82	-£45.82	£0.00
4105	Bus Stop	£0.00	£5,000.00	£1,200.00	£3,800.00	£0.00
Total Expenditure		£15,463.00	£24,760.00	£8,910.50	£15,849.50	£20,010.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Recreation Income						
500	Grants	£0.00	£0.00	£0.00	£0.00	£0.00
515	Income from Events	£165.00	£0.00	£0.00	£0.00	£0.00
520	Fundraising	£0.00	£0.00	£0.00	£0.00	£0.00
525	Recreation Events	£0.00	£0.00	£0.00	£0.00	£0.00
540	Precept	£0.00	£6,875.00	£6,875.00	£0.00	£0.00
Total Income		£165.00	£6,875.00	£6,875.00	£0.00	£0.00
Expenditure						
5000	Recreation Water	£47.48	£75.00	£23.46	£51.54	£50.00
5005	Recreation Ground Electricity	£72.00	£150.00	£48.00	£102.00	£100.00
5010	Playground Equipment - New	£0.00	£0.00	£0.00	£0.00	£0.00
5015	Playground Equipment - Maintenance	£2,142.00	£2,500.00	£0.00	£2,500.00	£2,500.00
5020	Playground Inspection	£134.40	£200.00	£114.00	£86.00	£200.00
5025	Recreation Ground Maintenance	£12.00	£2,000.00	£0.00	£2,000.00	£1,000.00
5030	Recreation Ground Grasscutting	£484.24	£1,500.00	£403.52	£1,096.48	£1,000.00
5045	Recreation Events	£566.99	£0.00	£0.00	£0.00	£0.00
5050	Children's Activities	£0.00	£200.00	£0.00	£200.00	£0.00
5055	Christmas Activities	£310.50	£250.00	£0.00	£250.00	£250.00
5060	Funday	£86.40	£0.00	£0.00	£0.00	£0.00
Total Expenditure		£3,856.01	£6,875.00	£588.98	£6,286.02	£5,100.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Dersingham Centre						
Income						
700	Fundraising Activities	£17.50	£0.00	£0.00	£0.00	£0.00
710	Precept	£0.00	£20,756.00	£20,756.00	£0.00	£20,756.00
715	Brick Sponsorship	£2,500.00	£0.00	£0.00	£0.00	£0.00
720	Brick/Roof Tile Donation	£0.00	£0.00	£0.00	£0.00	£0.00
725	Corporate Sponsorship	£0.00	£0.00	£0.00	£0.00	£0.00
730	The Big Lottery	£274,989.23	£0.00	£0.00	£0.00	£0.00
735	Grants	£88,232.00	£0.00	£0.00	£0.00	£0.00
740	Public Works Loan	£199,930.00	£0.00	£0.00	£0.00	£0.00
745	Light Donation	£400.00	£0.00	£0.00	£0.00	£0.00
Total Income		£566,068.73	£20,756.00	£20,756.00	£0.00	£20,756.00
Expenditure						
7000	Survey	£0.00	£0.00	£0.00	£0.00	£0.00
7005	Drawings & Plans	£4,369.50	£0.00	£0.00	£0.00	£0.00
7010	Misc Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00
7015	Fundraising Activities	£153.98	£0.00	£45.00	£-45.00	£0.00
7020	Consultation & Events	£0.00	£0.00	£0.00	£0.00	£0.00
7025	Development Costs	£963,054.84	£0.00	£9.52	£-9.52	£0.00
7030	Administration & Legal Fees	£360.81	£17,000.00	£1,950.00	£15,050.00	£17,000.00
7035	Hub Light	£436.00	£0.00	£0.00	£0.00	£0.00
7040	Main Contract Final Payment	£0.00	£16,000.00	£16,500.00	£-500.00	£16,000.00
7045	Building Maintenance	£0.00	£10,000.00	£1,364.28	£8,635.72	£10,000.00
7050	Car Park Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00
7055	Landscaped Area Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00
7060	Planned Works	£98.00	£32,000.00	£12,695.18	£19,304.82	£32,000.00
7065	Review Expenses	£0.00	£1,000.00	£210.00	£790.00	£1,000.00
Total Expenditure		£968,473.13	£76,000.00	£32,773.98	£43,226.02	£76,000.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

	Previous Year's Net	2019/20	Actual Net	Balance	2020/21
The Warren Expenditure					
8000 Warren Expenditure	£3,603.04	£4,375.00	£1,309.00	£3,066.00	£4,375.00
Total Expenditure	£3,603.04	£4,375.00	£1,309.00	£3,066.00	£4,375.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

		Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Staffing						
Income						
300	Precept	£0.00	£45,075.00	£45,075.00	£0.00	£45,075.00
Total Income		£0.00	£45,075.00	£45,075.00	£0.00	£45,075.00
Expenditure						
3000	Salaries	£27,053.46	£35,621.00	£22,623.47	£12,997.53	£36,000.00
3005	Employers N. I.	£1,627.80	£3,000.00	£1,399.02	£1,600.98	£3,000.00
3010	SSP/SMP	£0.00	£0.00	£0.00	£0.00	£0.00
3015	Pension Contribution	£6,951.76	£8,500.00	£5,191.45	£3,308.55	£8,500.00
3020	Employment Services	£0.00	£0.00	£270.00	-£270.00	£300.00
3025	Staff Training	£34.00	£300.00	£49.50	£250.50	£1,000.00
3035	Staff Mileage	£0.00	£75.00	£0.00	£75.00	£75.00
3040	SLCC Subs	£138.29	£200.00	£0.00	£200.00	£200.00
Total Expenditure		£35,805.31	£47,696.00	£29,533.44	£18,162.56	£49,075.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

	Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Skatepark					
Income					
900 Skatepark Donations	£1,020.00	£0.00	£0.00	£0.00	£0.00
Total Income	£1,020.00	£0.00	£0.00	£0.00	£0.00
Expenditure					
9000 Skatepark Project	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

	Previous Year's Net	2019/20	Actual Net	Balance	2020/21
CIL					
Income					
1000 CIL Income	£1,015.02	£0.00	£0.00	£0.00	£0.00
Total Income	£1,015.02	£0.00	£0.00	£0.00	£0.00
Expenditure					
10000 Cil Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

	Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Project Reserves					
Income					
950 Project Reserves	£4,556.65	£0.00	£0.00	£0.00	£0.00
Total Income	£4,556.65	£0.00	£0.00	£0.00	£0.00
Expenditure					
9500 Project Reserves	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/19 and 30/11/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/19

	Previous Year's Net	2019/20	Actual Net	Balance	2020/21
Total Income	£1,001,612.02	£173,291.00	£171,588.73		£95,352.00
Total Expenditure	£1,077,091.89	£235,781.00	£114,525.26		£229,135.00
Total Net Balance	-£75,479.87	-£62,490.00	£57,063.47		-£133,783.00