

Minutes of the Meeting of the Planning Committee held on Monday 15th April at 6.30pm in the Loft, Dersingham Village Centre, Dersingham.

Present: Cllr C Shepherd, Cllr B Thomas, Cllr J Houston (Chairman at item 1), Cllr V Brundle and Cllr M Noble

In attendance: Karen Orgill (Business Manager and Minute Taker)

The meeting started at 6.30pm

1. **Election of a new Chairman** of the Planning Committee and to receive the Chairman's Declaration of Acceptance of Office.
Cllr C Shepherd (Vice Chairman of Planning Committee) opened the meeting and asked for nominations for Chairman. Cllr J Houston nominated himself for the position of Chairman.
A discussion took place regarding usage of email and DPC's SharePoint for sending links to agendas and minutes. Cllr J Houston reminded the meeting that he would not use DPC's SharePoint nor his DPC email address. Concern was raised as to how he would access the agendas and minutes and it was agreed that the Business Manager would phone him when the agendas and minutes were ready to review and he would come into the parish office to view them. It was agreed that he would have a 3-month trial chairmanship subject to the reviewing of agendas and minutes. Cllr B Thomas then seconded Cllr J Houston.
There being no further nominations, Cllr J Houston was duly elected as Chairman of the Planning Committee and signed the Declaration of Acceptance of Office.
2. **To consider apologies for absence** – Cllr D Hipkin
3. **Declarations of interest and requests for dispensations by councillors in any agenda item** – None received.
4. **To approve the minutes of the Planning Committee Meeting held on Monday 11th March 2024.** The minutes were approved as a correct record and duly signed by the new Chairman – Cllr J Houston.
5. **Open the meeting to allow Public Participation** - No public present
6. **Planning applications**

All these applications can be viewed and commented on via the Borough Council's online planning portal:

https://www.west-norfolk.gov.uk/homepage/169/comment_on_a_planning_application.

24/00521/F – Erection of Two Storey Garage following removal of existing garage for a guest bedroom and additional storage at 3 Sugar Lane, Dersingham

It was resolved to make the comment of: No Objections.

To note outcomes of planning decision by the Borough Council:

23/00679/F – Dersingham Village Centre, 83 Manor Road, Dersingham
To replace an existing, single pane window with a wooded framed window with opening upper casement
Application Permitted – 22 March 2024 – Delegated Decision - **Noted at the meeting**

23/02311/F – Proposed erection of two traditional cottages and associated works at land adjacent 20 Gelham Manor, Dersingham
Application Withdrawn – 8 April 2024 - **Noted at the meeting**

7. **Correspondence** - none
8. **Open the meeting to allow Public Participation** - No public present
9. **Items for inclusion on the next agenda** - none
10. **Date of next meeting** - **Monday 13th May 2024 at 6pm in the Loft**

With no further business the meeting closed at 18.59pm