

Dersingham Parish Council

Dersingham Village Centre,
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Dersingham,
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**STAFFING COMMITTEE MEETING**

11th June 2024

Dear Councillor,

You are hereby summoned to attend a meeting of the Staffing Committee to be held on Monday 17th June 2024 at 6.15pm in the Loft, Dersingham Village Centre.

Karen Orgill – Business Manager

AGENDA**Exclusion of the Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1. To elect the Chairman of the Staffing Committee and to receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice-Chairman of the Staffing Committee and to receive the Vice-Chairman's Declaration of Acceptance of Office
3. To consider apologies for absence
4. To receive Declarations of Interest. Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. To approve the notes of the Staffing Committee Meeting held on the 18th March and 18th April 2024 and consider any matters arising
6. Review the Committee Terms of Reference
7. To authorise staff salaries for June 2024
8. Current Financial Position
9. Staff Hours and Annual Leave
10. Training
 - (a) FOI Requests – 9th July 10-12 noon
 - (b) Data Protection - 19th September 7pm-9pm

11. Correspondence
12. Items for inclusion on the next agenda
13. Date of next meeting: Monday 15th July at 6:30pm