

Minutes of the Meeting of the Planning Committee held on Monday 12th June 2023 at 6.30pm in the Loft, Dersingham Village Centre, Dersingham.

Present: Cllr D Hipkin, Cllr C Shepherd, Cllr M Noble, Cllr J Houston and Cllr V Brundle

In attendance: Karen Orgill (Business Manager and Minute Taker)

The meeting started at 6.30pm

1. **Election of the Chairman of the Planning Committee and to receive the Chairman's Declaration of Acceptance of Office**
Cllr C Shepherd nominated Cllr D Hipkin. Cllr M Noble seconded the nomination.
It was resolved to approve Cllr D Hipkin as Chairman of the Planning Committee. Cllr D Hipkin duly signed the Declaration of Acceptance of Office.
2. **Election of the Vice-Chairman of the Planning Committee and to receive the Vice-Chairman's Declaration of Acceptance of Office**
Cllr D Hipkin nominated Cllr C Shepherd. Cllr M Noble seconded the nomination.
It was resolved to approve Cllr C Shepherd as Vice-Chairman of the Planning Committee. Cllr C Shepherd duly sign the Declaration of Acceptance of Office.
3. **To consider apologies for absence** – none received
4. **Declarations of interest and requests for dispensations by councillors in any agenda item** – none received.
5. **Minutes of the Planning Committee Meeting 17th April 2023.** Cllr C Shepherd proposed and Cllr J Houston seconded the minutes. **The minutes were approved as a correct record and duly signed by the Chairman.**
6. **Public Participation** – No public present
7. **Planning applications**
23/00932/F Construction of three detached 1.5 storey dwellings, including new turning area for emergency and refuse vehicles at The Orchard, 17 Senters Road, Dersingham.
It was resolved to make the comment of: No objections in principal but concerns are that the Tree Survey does not clearly identify whether the Category B trees are to be retained.

To note outcomes of planning decision by the Borough Council:
23/00020/TPO 53B Chapel Road, Dersingham – TPO Work Approved – 12 May 2023 – Delegated Decision. **Noted at the meeting.**
23/00048/TREECA 26 Brook Road, Dersingham – Tree Application – No objection – 24 May 2023. **Noted at the meeting.**
8. **To Review Committee Terms of Reference**
It was resolved to amalgamate items 1 and 3 and to take to Full Council for adoption.
9. **To Review Planning Protocol Policy document**
Cllr D Hipkin proposed and Cllr C Shepherd seconded the document. **It was resolved to make no changes and to take to Full Council for adoption.**
10. Correspondence
Sandringham Fire Station, 2b Doddshill Road, Dersingham – Replacement of existing Hose Drying Tower, etc. - Application Approved – **Noted at the meeting.**
11. **Public Participation** – No public present
12. Items for inclusion on the next agenda: none
13. Date of next meeting - Monday 10th July 2023 at 6pm in the Loft.

With no further business the meeting closed at 7pm