

Minutes of the Environment Committee meeting held on Tuesday 7th November 2023 at 7.00pm, the Loft, Dersingham Village Centre

Present: Cllr C Shepherd, Cllr J Stokes, and Cllr T Bubb

In Attendance: Karen Orgill - Business Manager and Minute Taker

1. **To consider apologies for absence** – Cllr Robert Frost (Chairman), Cllr B Anderson and Cllr A Watkins
2. **Declarations of Interest and requests for dispensations by councillors in any agenda item** – none received
3. **Public Participation** – no public present
4. **Budget Setting**

Heading	Description	2024/2025 Budget
Income		
400	Dog bin sponsorship – agreed – Coastal Vets = 15 bins and Sunnyside Vets = 13 bins. BM asked to send out invoices	£900
405	NCC Parish Partnership Scheme – no schemes put forward	£0
Expenditure		
4000	Cleaning Contract for cleaning signs, bus shelters and dog bins – existing contract expires March 2024 BM preparing new contract	£6,000
4005	Dog Bins – 3 replacement bins identified but replacements must be 25 litres so 3 further bins will be required	£1,200
4010	Dog Bin Advertising – Stickers Paper/vinyl Replacement bins require new stickers	£300
4015	Dog Bin Emptying – extra bins require increase in budget	£3,500
4020	Grass Cutting/Verge Maintenance – Contract expires October 2024 so new contract for 2025 – Increase in cut areas and costs	£4,500
4035	Street Lighting Energy – Contract expires April 2025	£6,000
4040	Streetlight Maintenance	£1,500
4045	Streetlight Repair/Survey/New – under contract	£6,000
4050	Seats/Benches – Maintenance Programme of repainting being prepared so budget might increase	tba
4055	Village Sign – Important feature for village suggest money from Projects Reserves when quotes received and accepted	£200

4060	Bus Shelters	£500
4065	Footpaths/PROW –	£0
4070	Trees – maintenance work will be required once survey completed	£2,500
4075	Litterbins	£0
4080	General Maintenance	£1,500
4085	NCC Parish Partnership Scheme – no schemes put forward	£0
4090	War Memorial Gardens Planting	£250
4095	War Memorial Garden Maintenance – budget to cover existing contractor work. Paving needs work due to disturbance by lime tree roots, suggest money from project reserves once decisions made about necessary work and costs.	£1,250
4100	War Memorial – Grade II Listed Money to be put into budget for 25/26 for repainting engraved names	£0
Recreation		
Income		
500	Grants	£0
515	Income from Events	£0
520	Fundraising – RFO to delete line	£0
525	Recreation Events	£0
540	Precept – details to follow	
Expenditure		
5000	Recreation Water – costs may increase	£100
5005	Recreation Ground Electricity	£100
5010	Playground Equipment - New	£0
5015	Playground Equipment – Maintenance Cllr T Bubb asked for unspent budget to be carried over	£2,500
5020	Playground Inspection - RoSPA	£300
5025	Recreation Ground Maintenance	£1,000
5030	Recreation Ground Grass cutting – Contract extended to October 2024 so that one contract for all grass cutting can be issued.	£1,500
5045	Recreation Events	£0
5050	Children's Activities	£0
5055	Christmas Activities	£0
5065	Recreation Ground Five Year Plan – New Basketball hoop and new goal posts required - unspent budget to be carried over	£4,100
8000	The Warren – costs of grass cutting covered within Reserve	

9000	Skateboard Park – RoSPA report outcomes – retain reserve for future maintenance.	
9500	Project Reserves Expenditure – Village Sign repainting and War Memorial paving Cllr T Bubb asked for Reserve funds to be placed in a savings account.	

5. **Correspondence**

5.1 Request from Hedgehogs R Us for funding to be considered at next meeting.

6. **Open the meeting to allow Public Participation** – no public present

7. **Items for inclusion on the next agenda**

7.1 Request from Hedgehogs R Us for funding

7.2 Outcome of visit to War Memorial

7.3 Refer Cllr Bubb request re: savings account for reserve funds to F and A committee.

8. **Any item for Facebook** - none

9. **Date of next meeting** – Monday 4th December 2023 in the Loft

With no further business the meeting was closed at 20:36