

Dersingham Parish Council

4A Post Office Road

Dersingham,

King's Lynn,

Norfolk PE31 6HP

01485 541465

E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Cllr Sue Payne



INVITATION TO ATTEND MEETING OF THE FINANCE GENERAL PURPOSE & ADMINISTRATION COMMITTEE

29 September 2015

Dear Councillor

Notice is given that a meeting of the Finance, General Purposes & Administration Committee will be held on Monday 5 October 2015 at 7.15pm at Parish Office, Post Office Road, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read "S Bristow".

Parish Clerk

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of meeting held on 7 September 2015**
 - a) To approve the minutes
 - b) To consider matters arising
4. **Current Financial Position**
 - a) Whole Council Budgets
 - b) Age Debtors
 - c) Reserves
5. **Investments**
6. **Mazars**
7. **Internal Auditor**
8. **Review Cleaning Contract**
9. **Financial Risk Management**
10. **Website**
11. **Banking - a) Dual Authorisation**
12. **Correspondence Received**
13. **Items for inclusion at the next meeting**
14. **Date and time of next meeting
Monday 2 November 2015 at
7.15pm at the Parish Office**