

MINUTES OF MEETING OF THE ENVIRONMENT COMMITTEE
held on Monday 11 September 2017 at 7.15pm
at Council Offices, Post Office Road

Present : Cllr B Anderson, Cllr K Hathaway, Cllr C Shepherd & Cllr K Manship

In Attendance: B/Cllr Bubb & The Clerk

980 Apologies

It was resolved to accept apologies from Cllr I Broughton.

981 Declarations of Interest

None received.

982 Minutes of meeting of 10 July 2017

It was resolved for the minutes to be signed by the Chair, as a true and accurate record after the following amendments: 974e Filling not filling the Litter Bins. 975 Cllr Shepherd said that it was fully evaporation with the Warren Pond.

983 Matters Arising

All items on the agenda.

984 Rangers

B/Cllr Bubb reported that the vegetation around the outside of the Church Wall was still very untidy and un-kempt. The Clerk reported that the Rangers will not undertake as it is a Borough Council Clean up responsibility.

Cllr Hathaway asked about the Road Sign at the top of Fern Hill stating Mill Road. The Clerk advised that this had been completed as they had rang her to ask where it was.

985 Major Emergency Plan

Cllr Bubb had advised that nothing had been received by the Council to Dave Robson. **It was resolved for Cllr Anderson to sent to the Clerk and for her to email to the Borough Council.**

986 Current Financial Position

The Clerk handed round a budget sheet. Everything in order. Cllr Anderson asked about the money received. The Clerk advised that this was a refund of £225.00 from L & H Homes for cleaning the dyke and £600 donation from the Horticultural Society for the new Recreation Trees.

987 Actions Outstanding.

Items will be reported under Areas of Responsibility.

988 Areas of Responsibility

(a) Bus Shelters/Bus Stop

The Clerk advised that she had looked at the stickers and did not think they looked that bad. The Committee still felt they needed replacing. **It was resolved for the Clerk to get replaced.**

Cllr Hathaway asked when the hard standing would be put down on Station Road. **It was resolved for the Clerk to chase.**

Cllr Anderson advised that the Clerk had obtained information from Ben Colson regarding Stagecoach and the current winter timetable only to find out that it was all change. The school transport to Smithdon and Wells from the village was affected. This item to be put on the Full Council Agenda. Cllr Anderson advised that he would be asking for a letter to be sent to the Transport Regulator.

(b) **Streetlights**

A Gentleman had reported that the Streetlight on the corner of Shernborne Road and Chapel Road is very dim. The Clerk reported that this was the light that had to be repaired by UK Power Network. The Clerk advised that she had asked K & M to look into it.

(c) **Grasscutting**

Cllr Bubb advised that he had finally received a reply but did not get him any real answers and it was put on Special Expenses. The Clerk advised that Cllr Payne had asked for a breakdown of the Special Expenses but was given a list of three or four items one being grasscutting of verges from Lorraine Gore. Cllr Bubb advised that he would ask Lorraine Gore and report back.

The Clerk advised that Cllr Payne had asked that this committee to consider taking over the cutting of the verges in the village and the roundabout. **It was resolved that there was no budget and that the Parish should not take on these burdens especially the Health & Safety with the Roundabout.**

(d) **Cleaning**

Nothing to report.

(e) **Litter bins**

The Clerk reported Mr Lee had advised about litter bins on the Recreation Ground the Clerk to take to Recreation Committee.

(f) **Seats and Benches**

Cllr Anderson advised that the bench at the Bus Stop Opposite Thaxters was not in a good condition and needed to be sanded down and painted. **It was resolved for the Clerk to check if there was any paint left over. If no paint order paint and give order to Mr English to complete.**

(g) **Dog waste bins/sponsorship –**

It was resolved for the Clerk to check when the current sponsorship was due for renewal.

Cllr Hathaway asked if anything has been achieved with regards to moving the dog bin from the Doctors to the other side of the road. The Clerk advised she had asked the Borough Council if they would advise on usage but they advised they were not able to undertake. **It was resolved for the Clerk to obtain the necessary licence and get the dog bin moved.**

(h) **Footpaths and Walkways.**

Cllr Bubb advised that the footpath that was recently shingled on the Pastures was walking well.

(i) **Tree Warden**

Cllr Anderson advised that he had checked the Ash and it was Die Back and he had reported it.. Cllr Anderson also advised that he was monitoring an ash in Life Wood.

It was resolved for the Clerk to check on the position of the new trees for the Recreation Ground, The grinding of the stumps from the removed Trees of Heaven and get Mr Lee to remove the suckers that are coming from the stumps and breaking down the pavement.

(j) **General Village Environment –**

Bank Road

The Clerk advised that she had been unable to check regarding the Deed so far. **It was resolved for the Clerk to continue to check Parish Records.**

Burma Close

Cllr Hathaway said that she had checked the area after the complaint came in to say that it was not been cut and strimmed satisfactorily. Cllr Hathaway advised that she had checked that there was no problem with the cutting and strimming.

989 The Warren

The Clerk advised that she had met with the Head of the Internal Drainage Board as they were not happy with the proposed bridge over their water course. The Clerk advised that they wanted to culvert the existing grid and put a bridge with handrail over the top. The Clerk had received a quote for £1,000 to undertake the work and to make the ground level access etc. **It was resolved for the Clerk to give the Internal Drainage Board the job to get the bridge in place.**

The Clerk asked if the Committee wanted the Warren cutting this year. **It was resolved for Clerk to get Mr Lee to undertake the cutting of the Warren. A 10 metre area all around the pond to be left, the grass to be collected and strimming to take place around the sapling trees that were planted a few years ago.**

990 Parish Partnership Scheme

Cllr Bubb advised that he had received an email from Henry Bellingham regarding the crossing after a letter from Mr Green. Cllr Bubb advised Henry Bellingham that it was being undertaken by NCC and the only part that the Parish Council had been involved with was the proposed crossings and not the re-vamp of the traffic lights etc. Cllr Anderson was concerned that no amended drawing had been received. **It was resolved for the Clerk to chase NCC regarding the drawing.**

991. Risk Assessments

The Clerk advised that at the recent Finance Meeting the Finance & Administration

Committee wants each Committee to be responsible for the Risk Assessments for the items they are responsible for. The Clerk advised that the Streetlights are checked with the annual inspection carried out by K & M. it was too big of a responsibility to undertake within the Committee. **It was resolved for the Clerk to obtain quotes to undertake such work.**

992 Correspondence –
Everything brought up within the Agenda.

993 Items for the Website.
Nothing at this time.

994 Items for inclusion at next meeting
Standard Agenda

995 December Meeting.
The Clerk advised that due to bringing the Full Council meeting a week earlier on the 11 December this means that the Environment Meeting needs to be achieved prior to this. **It was resolved for the December Meeting to be held on the 6 December 2017 at 10:00 at the Parish Office.**

996 Date, time and venue of next meeting
Monday 9 October 2017 at 7.00pm in the Council Offices.

With no further business the meeting was closed at 20.30pm.

Financial Budget Comparison

Comparison between 01/04/17 and 30/08/17 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

		2017/18	Actual Net	Balance
Environment				
Income				
400	Dog Bin Sponsorship	£0.00	£0.00	£0.00
405	NCC Partnership Scheme	£0.00	£0.00	£0.00
410	Misc	£0.00	£825.00	£825.00
Total Income		£0.00	£825.00	£825.00
Expenditure				
4000	Cleaning Contract	£3,500.00	£1,338.47	£2,161.53
4005	Dog Bins	£500.00	£0.00	£500.00
4010	Dog Bin Advertising	£60.00	£0.00	£60.00
4015	Dog Bin Emptying	£2,800.00	£0.00	£2,800.00
4020	Grasscutting/Verge Maintenance	£2,800.00	£1,155.00	£1,645.00
4025	Floral Enhancements	£350.00	£0.00	£350.00
4030	Taskforce	£150.00	£16.64	£133.36
4035	Street Lighting Energy	£2,500.00	£472.54	£2,027.46
4040	Streetlight Maintenance	£2,000.00	£351.88	£1,648.12
4045	Streetlight Repair/Survey/New	£1,000.00	£530.46	£469.54
4050	Seats/Benches	£0.00	£25.00	-£25.00
4055	Village Sign	£100.00	£0.00	£100.00
4060	Bus Shelters	£250.00	£0.00	£250.00
4065	Footpaths/PROW	£100.00	£0.00	£100.00
4070	Trees	£2,000.00	£485.00	£1,515.00
4075	Litterbins	£0.00	£0.00	£0.00
4080	General Maintenance	£2,000.00	£1,230.00	£770.00
4085	Parish Partnership Scheme	£29,000.00	£2,982.00	£26,018.00
Total Expenditure		£49,110.00	£8,586.99	£40,523.01
 The Warren				
Income				
800	Interest- Saffron	£0.00	£0.00	£0.00
Total Income		£0.00	£0.00	£0.00
Expenditure				
8000	Warren Expenditure	£0.00	£720.00	-£720.00
Total Expenditure		£0.00	£720.00	-£720.00