

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
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Chairman: Cllr C Shepherd

Business Manager: Karen Orgill

13th May 2025

ANNUAL PARISH COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting of Dersingham Parish Council to be held on Monday 19th May at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

- 1 **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office**
3. **To consider apologies for absence**
4. **To receive Declarations of Interest and requests for Dispensations by Councillors for any of the agenda items listed.**
Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. **Co-option of New Councillor**
6. **Appointment of Parish Council members to serve on the following Committees**
 - (a) Communications Committee
 - (b) Environment Committee
 - (c) Finance and Administration Committee
 - (d) Planning Committee

7. **Appointment of Parish Council representatives to serve on the following Organisations**

- (a) Dersingham Social Club
- (b) Norfolk Playing Fields Association
- (c) Tree Warden
- (d) Heacham & District Community Transport Scheme
- (e) Dersingham United Charities Trustees
- (f) DVCA Trustee
- (g) Internal Audit Controller

8. **To receive attached Chairmans reports**

- (a) Full Council
- (b) Communications Committee
- (c) Environment Committee
- (d) Finance and Administration Committee
- (e) Planning Committee
- (f) Staffing Committee

9. **Open the meeting to allow Public Participation**

10. **To receive a verbal report from the Norfolk County Councillor**

11. **To receive a verbal report from the Borough Councillors**

12. **Finance**

- (a) Current Financial Position (FBC and Reserves Reports)
- (b) To approve Salaries and Payments for May 2025
- (c) IAC Monthly Report

13. **Minutes**

- (a) Minutes the Communication Committee Meeting 29th April 2025
- (b) Minutes of the Full Council Meeting 28th April 2025
- (c) Minutes of the Environment Committee Meeting 6th May 2025
 - (i) To approve expenditure for paving works on War Memorial Gardens from project reserve
- (d) Minutes of the Finance & Admin Committee Meeting 12th May 2025
- (e) Minutes of the Communications Committee Meeting 13th May 2025

14. **Planning applications and determinations**

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications: **None**

Determinations:

25/00486/F The Orchard 17 Senters Road, Dersingham. Variation of Condition 2 of Planning Permission 23/00932/F. Application Permitted – 7 May 2025 – Delegated Decision

15. **Correspondence**

- 15.1 NCC – Help shape the future of local government in Norfolk
- 15.2 Norfolk Nature Recovery consultation
- 15.3 Letter from Rev Mark Capron re burial sites
- 15.4 Email - Introduction of traffic light controls at Lamsey Lane

16. **Open the meeting to allow Public Participation**

17. **Items for inclusion on the next agenda**

18. **Date of next meetings:**

Full Council Meeting Monday 7.00pm Monday 23rd June 2025 in the Garden Room

19. **Exclusion of Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20. **Leases Update**

Sports Ground and Queen Elizabeth II Jubilee Hall