

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
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Chairman: Cllr C Shepherd

Business Manager: Karen Orgill

17th June 2025

FULL COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 23rd June 2025 at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.** Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Open the meeting to allow Public Participation**
4. **To receive a verbal report from the Norfolk County Councillor**
5. **To receive a verbal report from the Borough Councillors**
6. **To approve the Annual Governance and Accountability (AGAR) 2024/25**
 - (a) Internal Audit Report 2024/2025
 - (b) End of Year Accounts 2024/25
 - (c) Section 1 Annual Governance Statement 2024/25
 - (d) Section 2 Accounting Statements 2024/25
7. **Finance**
 - (a) Current Financial Position (FBC and Reserves Reports)
 - (b) To approve Payments for June 2025
8. **Minutes**
 - (a) Minutes of the Annual Parish/Full Council Meeting 19th May 2025
 - (b) Minutes of the Environment Committee Meeting 3rd June 2025
 - (i) Recommendation to approve Terms of Reference
 - (c) Minutes of the Planning Committee Meeting 9th June 2025
 - (i) Recommendation to approve Terms of Reference
 - (ii) Approve expenditure from reserves for preparation of neighbourhood plan

- (d) Minutes of the Finance & Admin Committee Meeting 9th June 2025
 - (i) Recommendation to approve Terms of Reference
- (e) Notes of the Staffing Committee Meeting 16th June 2025
 - (i) Recommendation to approve Terms of Reference

9. **Planning applications and determinations**

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications:

25/00923/F – Replacement Garage at 12 Heath Road, Dersingham

25/00977/F – Front porch extension at Orchids 20 Saxon Way, Dersingham

25/00124/TPO – 2/TPO/00050 – T1 copper beech, raise to 5m reduce to about 2m overhanging branches. T2-4 beech, raise to about 6m and reduce overhang to about 2m, and T5 Copper beech, slight raise of lower canopy – 12 Shernborne Road

Determinations:

25/00085/TPO – 7 St Nicholas Close – 2/TPO/00040: T1 and T2 – complete removal of conifers – Application Withdrawn – 4 June 2025

25/00088/TREECA – 63 Manor Road, G1 – group of trees over footpath – raise to give 2.4m headroom. T1 Bay – remove rear stem growing over neighbouring roof. T2 and T3 Hollies – reduce height by 2 metres and shape. T4 Birches – cut back to previous pruning points – No objection – 3 June 2025 – Delegated Decision

25/00093/TREECA – Mansfield House 14 Sandringham Road – T1: Bay tree – reduce by 3 metres in height and match the sides in. T2: Holly tree – reduce over extended tips by 1 metre – No objection – 3 June 2025 – Delegated Decision

25/00115/TREECA – 72 Chapel Road Cut down T1 Eucalyptus tree and treat stump to kill root system. – No objection – 6 June 2025 – Delegated Decision

BCKLWN Licensing Act 2003 – Statement of Licensing Policy Review

10. **To Review and Adopt Debt Recovery Policy**

11. **Chairmans Report**

12. **Business Managers Report**

13. **Correspondence**

14. **Open the meeting to allow Public Participation**

15. **Items for inclusion on the next agenda**

16. **Date of next meetings:**

Full Council Meeting Monday 7.30pm 28th July 2025 in the Garden Room

17. **Exclusion of Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18. **Leases Update** - Sports Ground and Queen Elizabeth II Jubilee Hall