

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
Tel: 01485 541465 Email: bm@dersingham-pc.gov.uk



Chairman: Cllr C Shepherd

Business Manager: Karen Orgill

16th September 2025

FULL COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 22nd September 2025 at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.** Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Open the meeting to allow Public Participation**
4. **To receive a verbal report from the Norfolk County Councillor**
5. **To receive a verbal report from the Borough Councillors**
6. **Finance**
 - (a) Current Financial Position (Financial Budget Comparison and Reserves Reports) July and August 2025
 - (b) To approve Payments for August (Information Only) and Payments for September 2025
7. **Minutes**
 - (a) To approve the Minutes of the Full Council Meeting 28th July 2025 and to agree action points
 - (b) Minutes of the Communications Committee Meeting 28th August 2025
 - (i) **Recommendation to approve Terms of Reference**
 - (c) Minutes of the Environment Committee Meeting 2nd September 2025
 - (i) **Recommendation to seek approval from Full Council for £4,375 to be transferred from Reserves to Dog Bin Emptying, code 4015**
 - (ii) **Recommendation to seek approval from Full Council to spend £350 from the Project Reserve for the installation of two new benches on The Warren, code 8000**

- (iii) **Recommendation to seek approval from Full Council to spend £14,642.55 from the Project Reserve for 5 replacement streetlights in Woodside Avenue and Woodside Close**
- (iv) **Recommendation to seek retrospective approval from Full Council for spending £4,095.00 from the Project Reserve for the installation of a bus shelter outside St. Cecilia's Church.** To note that an 80% grant has been agreed by Norfolk County Council, which will be credited to the Project Reserve.
- (d) Minutes of the Planning Committee Meeting 8th September 2025
 - (i) **Recommendation to Full Council to agree that Neighbourhood Plan Steering Group can meet as a Parish Council Working Group**
- (e) Minutes of the Finance & Admin Committee Meeting 8th September 2025
- (f) Notes of the Staffing Committee Meeting 15th September 2025

8. **Planning applications and determinations**

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications: None

Determinations:

25/01181/F – Extension to the rear of dwelling, renovation of existing garage including extension to garage and extension of existing dormer – 7 Silver Drive, Dersingham – application Permitted – 9 September 2025 – Delegated Decision

9. **Chairmans Report**

10. **Business Managers Report**

11. **Correspondence**

11.1 Email regarding speeding through the Village

11.2 BCKLWN – Warm Homes Local Grant

12. **Open the meeting to allow Public Participation**

13. **Items for inclusion on the next agenda**

14. **Date of next meetings:**

Full Council Meeting Monday 7.30pm 27th October 2025 in the Garden Room

15. **Exclusion of Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. **Leases Update - Sports Ground and Queen Elizabeth II Jubilee Hall**

17. **Debtor – Decision on money owed to Dersingham Parish Council**

18. **Land beside The Warren/A149 – Decision on possible purchase**