

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
Tel: 01485 541465 Email: bm@dersingham-pc.gov.uk



Chairman: Cllr C Shepherd

Business Manager: Karen Orgill

18th November 2025

FULL COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 24th November 2025 at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.** Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **To welcome PC Mark Savage to outline the law with regard to the riding of e-bikes and e-scooters**
4. **Open the meeting to allow Public Participation**
5. **To receive a verbal report from the Norfolk County Councillor**
6. **To receive a verbal report from the Borough Councillors**
7. **Finance**
 - (a) Current Financial Position (Financial Budget Comparison and Reserves Reports) November 2025
 - (b) To approve Payments for November 2025
8. **Minutes**
 - (a) To approve the Minutes of the Full Council Meeting Monday 27th October 2025 and to agree action points
 - (b) Minutes of the Communications Committee Meeting Thursday 30th October 2025
 - (c) Minutes of the Environment Committee Meeting Tuesday 4th November 2025

- (d) Minutes of the Finance & Admin Committee Meeting Monday 10th November 2025

Proposal to formally adopt:

- (i) **Information Technology (IT) Policy**
 - (ii) **Records Management and Retention Policy**
- (e) Notes of the Staffing Committee Meeting Monday 17th November 2025
- (f) Minutes of the Environment Committee Monday 17th November 2025

9. Planning applications and determinations

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications:

25/01689/F – Proposed single storey extensions and alterations incorporating outdoor kitchen, covered porch and detached garage at The Jannochs, 9 Jannoch's Court, Dersingham

25/01777/F – Proposed two-bay open carport at 7 Woodside Avenue, Dersingham

25/01820/CU – Proposed change of use of Annex to Short Term Holiday Let operating 25-30 weeks annually at Tit Willow, 16 Park Hill, Dersingham

Determinations:

25/00215/TREECA - T1 Silver birch - Tree on front drive, lift crown to approx. 4 meters for car clearance. Reduce any overextended lateral growth in line with the rest of the crown and crown thin up to 20% - 30 Manor Road - Tree Application - No objection - 21 October 2025 - Delegated Decision

25/00225/TREECA - 1. Pine tree at front of property overhanging house and public pavement. (To be removed). 2. Conifer - half way along drive - to be reduced in height. Raise the crown to a height of 3.5 metres from ground level and reduce overall height from 9 metres to 6.5 metres 3. Conifer at rear of property overhanging drive and neighbouring property (to be removed) - this is very close to a similar tree - 49 Chapel Road - Tree Application - No objection - 29 October 2025 - Delegated Decision

10. Chairmans Report

11. Business Managers Report

12. To agree the meetings dates for 2026

13. Neighbourhood Plan progress report

14. Flagpole at War Memorial Gardens

15. Correspondence

15.1 E mail from Hunstanton Town Council – invitation to send 2 councillors to a regional fact-finding meeting at Hunstanton Town Hall on Thursday 22nd January concerning Centre Port's proposals for a port, tidal energy

scheme, and flood barrage across The Wash and coastal water quality, including Anglian Water's treatment capacity at Heacham and wider concerns about water quality in The Wash

16. Open the meeting to allow Public Participation

17. Items for inclusion on the next agenda

18. Date of next meetings:

Full Council Meeting Monday 7.00pm 15th December 2025 in the Garden Room

19. Exclusion of Press and Public

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20. Lease Update - Queen Elizabeth II Jubilee Hall

21. Sports Pavilion Update