

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
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**FINANCE AND ADMINISTRATION COMMITTEE MEETING**

2nd December 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Administration Committee to be held on Monday 8th December 2025 at 7.00pm in the Loft, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.** Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Open the meeting to allow Public Participation**
4. **To approve the minutes of the Finance and Administration Committee Meeting held on the Monday 10th November 2025**
 - (a) To approve the minutes
 - (b) To review action list
 - (c) To consider matters arising
5. **Current financial position**
 - (a) IAC monthly
 - (b) Monthly reports
 - (c) Aged debtors
 - (d) Reserves
6. **IT Update and Cyber Insurance**
7. **Budget Setting for 2026/2027**

8. **Precept for 2026/2027**
9. **Business Manager Report**
 - 9.1 Defibrillator Checks
 - 9.2 Update on photocopier usage/replacement
 - 9.3 Update on drainage works by IDB
10. **Correspondence**
 - 10.1 Thank you from Dersingham Primary School for their grant for the PA Equipment
11. **Items for inclusion on the next agenda**
12. **Date of next meeting** - Monday 12th January 2026 at 7pm in The Garden Room

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. **Leases Update**
 - 13.1 Update on Sportsground and lease
 - 13.2 Update on Queen Elizabeth II Jubilee Hall Lease