

**Minutes of the Meeting of the Planning Committee held on Monday 8<sup>th</sup>  
December 2025 at 6.00pm in the Loft, Dersingham Village Centre, Dersingham.**

**Present:** Cllr B Thomas - Chairman, Cllr C Shepherd, Cllr S Foxley, Cllr N Barker and Cllr J Houston

In attendance: Karen Orgill (Business Manager and Minute Taker)

The meeting started at 6.00pm

Cllr B Thomas welcomed all to the meeting.

1. **To consider apologies for absence** – Cllr V Brundle and Cllr M Noble
2. **Declarations of interest and requests for dispensations by councillors in any agenda item** – Cllr N Barker for item 5. 25/01931/F Construction of carport at Tudor Wood, Fern Hill and at the relevant point he will withdraw from the room.
3. **To approve the minutes of the Planning Committee Meetings held on Monday 8<sup>th</sup> September 2025.** The minutes were proposed by Cllr N Barker and seconded by Cllr C Shepherd and duly signed by the Chairman.
4. **Open the meeting to allow Public Participation** - No public present
5. **Planning applications**

All these applications can be viewed and commented on via the Borough Council's online planning portal:  
[https://www.west-norfolk.gov.uk/homepage/169/comment\\_on\\_a\\_planning\\_application](https://www.west-norfolk.gov.uk/homepage/169/comment_on_a_planning_application).

**25/01920/F** – Proposed rear extension at 23 Wallace Twite Way, Dersingham  
**It was resolved to make the comment of: No objection in principal but object to the Cedral cladding as it is not in keeping with the rest of the house and it would be more acceptable if brick was used.**

**25/01921/F** – Loft conversion and alterations to dwelling at 13 Manorside, Dersingham.  
**It was resolved to make the comment of: In principle no objections but the dormer is not in keeping with the rest of the house, it should have an apex to match the rest of the house.**

**25/01931/F** – Construction of carport at Tudor Wood, Fern Hill, Dersingham  
**It was resolved to make the comment of: No objections**

To note outcomes of planning decision by the Borough Council:

**25/00410/F** – A new Residential Annexe in the rear garden of 10 Manorside to be occupied in conjunction with the property 10 Manorside sharing the existing access, garden and parking area of the principal dwelling at 10 Manorside, Dersingham – Application Permitted – 26 November 2025 – Delegated Decision – **Noted at the meeting**

6. **Update on Neighbourhood Plan** – Cllr N Barker informed the meeting that there is now a Working Group for the Neighbourhood Plan. The first Dersingham Neighbourhood Plan Consultation took place between 10am-3pm on Saturday, 29th November 2025 which proved successful and numbers exceeded expectations with the majority of the parishioners in the 61-to-80-year range.  
Cllr C Shepherd explained that the aim was to go for the referendum in May 2027 when polling would be at the same time as other elections.  
Cllr N Barker queried whether the Borough Council's Neighbourhood Plan webpage needed to be updated to reflect on progress and he will check with the consultant.
7. **Correspondence** - none
8. **Open the meeting to allow Public Participation** - none
9. **Items for inclusion on the next agenda**  
**9.1 Conservation Area for Park Hill**
10. **Date of next meeting - Monday 12<sup>th</sup> January 2026 at 6pm in the Garden Room**

With no further business the meeting closed at 18:42pm

### **Action Points**

#### **Cllr N Barker**

- (a) To check with the consultant to see if the Borough Council's Neighbourhood Plan webpage needs to be updated to reflect the progress made