

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
Tel: 01485 541465 Email: bm@dersingham-pc.gov.uk



Chairman: Cllr C Shepherd

Business Manager: Karen Orgill

21st July 2026

FULL COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council to be held on Monday 27th July 2026 at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.** Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Open the meeting to allow Public Participation**
4. **To receive a verbal report from the Norfolk County Councillor**
5. **To receive a verbal report from the Borough Councillors**
6. **Finance**
 - (a) IAC quarterly report
 - (b) Current Financial Position (FBC and Reserves Reports)
 - (c) To approve Payments for July 2026
7. **Minutes**
 - (a) Minutes of the Full Council Meeting 22nd June 2026
 - (b) Minutes of the Communication Committee Meeting 23rd June 2026
 - (i) Recommendation to approve Terms of Reference
 - (c) Minutes of the Environment Committee Meeting 6th July 2026
 - (i) Recommendation to approve Terms of Reference
 - (d) Minutes of the Planning Committee Meeting 13th July 2026
 - (i) Recommendation to approve Terms of Reference
 - (ii) Readoption of Probity and Planning Protocol Policy
 - (e) Minutes of the Finance & Admin Committee Meeting 13th July 2026
 - (i) Readoption of Asset Valuation Policy
 - (ii) Installation of Air Conditioning

- (f) Notes of the Staffing Committee Meeting 20th July 2026
Request to vire remainder of money from code 6020 (Village Voice production costs) to code 3000 (staffing costs)
Readoption of the following policies:
- (i) Disciplinary Policy
 - (ii) Employee Working Hours Policy
 - (iii) Equal Opportunities Policy
 - (iv) Grievance Policy
 - (v) Lone Working Policy
 - (vi) Member-Officer Relationship
 - (vii) Sickness Absence Policy

8. **Planning applications and determinations**

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications:

26/01128/F – Demolish existing porch, garage, conservatory and ground floor bathroom. Remove staircase and certain internal walls at ground and first floor level. Erect new two storey side extension, conservatory and wet room, erect new detached garage, form new dormer window with cat slide roof at 20 Glebe Road, Dersingham

Determinations:

26/00049/TPO – 2/TPO/00050 and Conservation Area: T1 Copper beech Tree on the front boundary next to the drive way and T2 Black Pine - Tree on the west boundary (located at the Vicarage) at 12 Shernborne Road, Dersingham – TPO Decision Consent – 14 July 2026 – Delegated Decision

9. **Neighbourhood Plan Update**

10. **Chairmans Report**

11. **Business Managers Report**

12. **Correspondence**

12.1 Email regarding parked cars on Lynn Road and Manor Road

12.2 Email regarding usage of Recreation Ground

13. **Open the meeting to allow Public Participation**

14. **Items for inclusion on the next agenda**

15. **Date of next meetings:**

Full Council Meeting Monday 7.00pm 28th September 2026 in the Garden Room

16. **Exclusion of Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. **Lease Update - Queen Elizabeth II Jubilee Hall**

18. **Sports Ground Update**