

**Minutes of the Meeting of the Planning Committee held on Monday 12<sup>th</sup> January 2026 at 6.30pm in The Garden Room, Dersingham Village Centre, Dersingham.**

**Present:** - Cllr C Shepherd, Acting as Chairman, Cllr S Foxley, Cllr M Noble, Cllr N Barker, Cllr V Brundle and Cllr J Houston

In attendance remotely: Karen Orgill (Business Manager and Minute Taker)

The meeting started at 6.30pm

It was agreed by the meeting that Cllr C Shepherd, Vice-Chairman should act as Chairman for the meeting in the absence of Cllr B Thomas, Chairman.

1. **To consider apologies for absence** – Cllr B Thomas
2. **Declarations of interest and requests for dispensations by councillors in any agenda item** – None
3. **To approve the minutes of the Planning Committee Meetings held on Monday 8<sup>th</sup> December 2025.** The minutes were proposed by Cllr M Noble and seconded by Cllr J Houston and duly signed by the Chairman, Cllr C Shepherd
4. **Open the meeting to allow Public Participation** - No public present
5. **Planning applications**

All these applications can be viewed and commented on via the Borough Council's online planning portal:  
[https://www.west-norfolk.gov.uk/homepage/169/comment\\_on\\_a\\_planning\\_application](https://www.west-norfolk.gov.uk/homepage/169/comment_on_a_planning_application).

**25/02123/F** – Demolition of extension. Construction of single storey side extension and loft conversion at 14 Glebe Road, Dersingham.

**It was resolved to make the comment of: No objections**

To note outcomes of planning decision by the Borough Council:

**25/00486/NMA\_1** Non-material amendment to Planning Permission  
**25/00486/F:** Variation of condition 2 of Planning Permission **23/00932/F**  
Construction of three dwellings, etc. The Orchard 17 Senters Road  
Application Permitted – 10 December 2025 – Delegated Decision – Noted at the meeting.

**25/00290/TREECA** - Tree in Conservation Area: Large lime tree, etc. Croft House, 111 Manor Road, Dersingham. Tree Application – No objection – 5 December 2025 – Delegated Decision - Noted at the meeting.

**25/01820/CU** - Proposed change of use of annex to short term holiday let operating 25-30 weeks annually – Tit Willow, 16 Park Hill, Dersingham

Application Permitted – 18 December 2025 – Delegated Decision - Noted at the meeting.

**25/01689/F** - Proposed single storey extensions and alterations incorporating outdoor kitchen and covered porch – The Jannochs, 9 Jannoch's Court – Application Permitted – 15 December 2025 – Delegated Decision - Noted at the meeting.

**25/01777/F** - Proposed two-bay open carport – 7 Woodside Avenue, Dersingham – Application Refused – 19 December 2025 – Delegated Decision - Noted at the meeting.

6. **Update on Neighbourhood Plan** – Cllr N Barker informed the meeting that the working group met on Tuesday 9<sup>th</sup> December and refined the data profile and agreed Sites so a 'Call for Sites' is not required. Reviewed the outcome of the 'Drop in to Have Your Say' on Saturday 29<sup>th</sup> November 2025 and reviewed the questions for the Household Survey to be delivered at the end of January 2026. The questions were tested and the draft flyer agreed. Cllr C Shepherd confirmed that quotations were received and Clanpress was selected because they are able to insert one flyer into each copy of the Village Voice magazine. Cllr N Barker asked the working group to inform him of any local green spaces and local views so he could collate the replies.
7. **Correspondence** - none
8. **Open the meeting to allow Public Participation** – No public present
9. **Items for inclusion on the next agenda**
10. **Date of next meeting - Monday 9<sup>th</sup> February 2026 at 6pm in the Garden Room and Neighbourhood Plan Working Group Tuesday 17<sup>th</sup> March 2026**

With no further business the meeting closed at 18:46pm

## **Action Points**

### **Cllr N Barker**

- (a) To check with the consultant to see if the Borough Council's Neighbourhood Plan webpage needs to be updated to reflect the progress made